



Art Display Agreement

Thank you for sharing your talents with us through displaying your artwork in The Creekside Room (adjacent to the Creek Café). You really are bringing awareness of the arts to our downtown. Here are just a few guidelines to help in set up and how the event will work.

At your risk

We do lock and alarm the room when we are closed. However, during the daytime, customers of the café will have access to the room, including children. Our patrons really enjoy viewing the displays, and although we have had very few incidents of damage to displays, it is possible. Keep this in mind in choosing what items to display (it might not be wise to display a one-of-a-kind family heirloom). Make sure to secure each item with proper materials (strong hanging wire, etc.). The only real damage we have had to a display is from an improperly hung portrait.

Hanging/display methods

Hanging artwork is permitted only with existing wall anchors.

- Do not add any new holes to the wall unless you plan to pay for damage to the wall.
- Do not use foam tape, etc. that will leave residue on the wall or take the paint off of our shelves when we remove it. **You are personally liable for damages caused by the hanging method of your displays.**

We do have several display stands that you are welcome to use. You are welcome to use our shelves for smaller items.

Reception

We encourage each artist to host a reception to invite family and friends to the exhibit. The best times for receptions are afternoons or evenings. We do use the space for dining customers, so ideally it is best to use half the room unless you plan to have a large number of guests. It is also a good idea to leave a journal for comments throughout your exhibit. You might also take photos of the event for a press release to submit to our local newspaper or your hometown newspaper.

No outside food or drink is permitted except for a cake. Please speak with our managers or the owners to arrange for catering other items like sandwiches or snacks.

Sales of Display Items

You are welcome to sell your items in the exhibit. We have had several items sold in the past. We do not charge a commission, but you are responsible for processing your own payments and speaking with buyers. Please leave a clear way for them to contact you.

Please limit the amount of “advertising” for your services. You are welcome to place business cards and a small flyer with the display explaining your services. If we feel the advertising portion of your exhibit is excessive, we reserve the right to remove the advertising materials.

Length of Display

The typical display period is one calendar month, though we may agree to an alternate period. Keep in mind there may be an exhibit before or after your exhibit. Please be respectful of the other artists by hanging or removing in a timely manner.

Family-Friendly

Permission for an exhibit is granted only to family-friendly displays. We have five year-olds that come in to the store and may see your artwork. Make sure it passes the “Sesame Street” test. It may be beautiful artwork, but another gallery might be more appropriate for mature items, items depicting violence, or controversial material.

Artist Signature: _____ **Date:** _____